

STANDING ORDER

Tonge Moor Primary Academy are looking to remove the payment of school dinners by cash as soon as possible. The benefits of paying electronically:

- Creates a safer environment where children no longer need to carry cash;
- drives efficiency by removing cash from school and reducing administration time;
- makes payment more convenient for parents who no longer have to worry about ensuring they have cash available on school days.

In order to do this you are requested to pay dinner monies electronically by **Weekly or Monthly Standing Order during School Term Dates only**.

If you wish to take up this offer of paying by standing order, please arrange this with your bank **ensuring that your child's full registered name is quoted as the payment reference** (not their preferred name). Please complete and return the reply slip on the reverse side of this letter so that we have confirmation of your preferred choice.

Bank details are shown below:

Bank Name:	Lloyds Bank plc
Sort Code:	30-91-01
Account Number:	19361960
Payment Reference:	<i>You need to ensure this is your child's full registered name (not their preferred name)</i>

If you have any questions or concerns, please do not hesitate to contact the Finance department on 01204 323375 or 01204 323365.

Thank you.

DINNER MONEY COSTS 2019-2020

Per Day £1.70
Per Week (5 days) £8.50

Per half term

2nd September to 18th October £59.50
28th October to 20th December £66.30
6th January to 14th February £51.00
24th February to 3rd April £51.00
14th April – 22nd May £47.60
8th June to 15th July £47.60

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REPLY SLIP (please tear off)

Child's Name: _____ Class: _____

I confirm that I will be paying for school dinners as follows (please tick relevant option):

Weekly Standing Order

Monthly Standing Order

Cash

Signed (parent/carer): _____

Print Name: _____

Date: _____

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OFFICE USE ONLY:

Date Received: _____

Processed by: _____

Parent/Carer of

Class