

Tuesday 2nd September 2026

Dear Parent/Carer,

AUTUMN TERM PARENTS' EVENING

Our Autumn Term Parents' Evening will take place on **Wednesday 23rd September 2026** between 3.45 - 6.15pm.

Appointments will be conducted face to face and will be for a maximum of **five** minutes. If, after the five minutes you feel you need more time to talk to your child's teacher, a further appointment can be arranged separately.

The in-person meetings will take place as follows:

Year	Venue
Nursery and Reception	The Music Room (Off the Great Hall)
Years 1, 2, 3, 4, 5 & 6	The Great Hall
Times: 3.45 – 6.15pm	

PLEASE NOTE:

- **Reception – Year 6** appointment times are to be booked using the **My Child at School (MCAS) App** on a first come first served basis.
Simply go onto the App, select Parents' Evening from the menu and book your appointment.
- **Tots/Nursery** appointment times are to be booked in person. Please speak to staff on the door who will confirm an appointment time with you.
- Access to both areas of school will be via **the Great Hall**.
- If you have multiple children in school, please ensure there is at least a ten-minute gap between appointments.
- We will not be able to arrange appointments on the day.

Should you have any problems booking an appointment using the My Child at School (MCAS) App, please speak to the school office.

The booking deadline for appointments is 9.00am on Wednesday 16th September.

Kind regards

Mrs N. Kelleher
Acting Headteacher

